

Exeter Board
(A Joint Committee of Exeter City and Devon County Councils)

Exeter Board Grants 2015/16
Guidance Note for Applicants

DRAFT SEPTEMBER 2015

1. Introduction

Members of Exeter City and Devon County Councils have established a Joint Board comprising the nine County Councillors for Exeter and five members of the City Council to be able to work together to support initiatives and new developments that will benefit the city.

The Exeter Board has a Community Grant fund of **£144,616** for the Financial Year 2015/16.

2. Criteria and application process

2.1 Grant availability

Applications can be made for a one-off capital or revenue grant with no maximum limit up to the size of available funds.

Applicants should demonstrate the longer term sustainability of the initiative. **Due to limited funds the Board will place lower priority on repeat applications (year on year).**

The amount awarded may be full or partial depending on a number of factors, such as the number of residents who benefit, the strategic benefits of the initiative to the communities of Exeter or the benefit to specific vulnerable or disadvantaged groups.

2.3 Payment

In advance by BACS or cheque by Exeter City Council following application approval by the funding group.

2.4 Restrictions

Applications must be from either a properly constituted voluntary/community group or statutory body and must be accompanied by a completed application form.

Grants are **not** available for:

- Individuals*
- Any activities that have started or occurred before a grant has been confirmed
- Party political activities
- Projects or activities that duplicate services provided elsewhere in the city either by statutory or voluntary sector agencies.
- Where the panel believe a more appropriate funding stream may be available.
- VAT that is recoverable
- Loans or interest payments
- For sums less than £500

**Please note that if you are an individual (or private business) then you need to partner with a properly constituted voluntary/community group or a statutory body. They will need to agree to the terms of the application, submit the application and the funds will go to them for the agreed activity.*

2.5 Timing

Deadlines for receipt of applications are two weeks before the Exeter Board Funding sub-group takes place. Any applications received after that date will be screened at the following meeting. See www.exeter.gov.uk/exetergrants for details of dates of meetings.

2.6 Award criteria

Grant applications will be viewed more positively if they

- Are from community **led** groups wishing to address Exeter Board priorities. See www.exeter.gov.uk/exeterboard
- Promote enterprise and innovation in line with local needs.
- Promote collaboration with other groups in Exeter and demonstrate where work might be aligned or pooled to promote better value for money, better outcomes for communities and avoid duplication.
- Can demonstrate evidence of need and how service will deliver outcomes to address needs.

Are committed to equality of opportunity and to ensuring that no one receiving services is discriminated against on such grounds as disability, ethnic origin, age, gender, sexual orientation, language, religion or belief, political or other opinion, national or social origin, association with a national minority, locality, property, birth or other status

The panel reserve the right to make changes to the funding criteria without notice.

2. Submission of applications

Please make contact with democratic services on 01392 265531 to receive more guidance about what is more likely to be viewed positively by the funding sub-group.

Completed applications should be submitted to:

Exeter Board Funding Officer.
Room 2.3
Exeter City Council
Civic Centre
Paris Street
EX1 1JN
E-mail: exboardgrants@exeter.gov.uk

Telephone number: 01392 265531

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